**Catalyzing Diversity, Equity, and Inclusion
to Support Oyster Aquaculture and Restoration**

**Request For Proposals Cover Sheet**

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| **Instructions** |
| Please carefully read the proposal requirements for the Catalyzing Diversity, Equity, and Inclusion to Support Oyster Aquaculture and Restoration Request for Proposals (RFP).All applications, including supporting materials, must be submitted in one email to Chip Heil (cheil@pewtrusts.org).Your application should not exceed ten (10) pages, not including this cover page, resumes and or CVs, past performance examples, references, or required Appendix forms.If you have questions about the RFP or application, please contact Chip Heil (cheil@pewtrusts.org). |
| **Submission deadline: November 15, 2024** |

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| **Application Checklist** |
| A proposal narrative in response to the funding priorities listed in the Scope of Work, Appendix A, describing the proposed project and/or services, including the methodology, approach, and timeline for implementation, and if applicable, the specifics of how the work will be performed and any limitations or assumptions. |[ ]
| Resumes/CVs, specific qualifications, and proposed role of key individuals, and any subcontractors, who will carry out the Scope of Work. |[ ]
| Brief description of Respondent’s capabilities and past performance of completed projects of similar size and complexity. |[ ]
| Description of Respondent’s commitment to diversity, equity, and inclusion and what specific steps it will take to ensure that commitment is demonstrated in its work with Pew in the Scope of Work. |[ ]

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| **Applicant Information** |
| Name of Business / Organization: |  |
| Contact Name (First and Last): |  |
| Position / Title: |  |
| Email: |  |
| Phone: |  |
| Address: |  |